Committee meeting agenda

**Date**: 24/01/2024

**Venue:** Suite 6, Barlow House, Minshull Street, Manchester M1 3DZ

**Time**: Coffee available from 09:00am. **Meeting starts at 09.30am**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Purpose ​** | **Action ​** | **Paper** | **Lead ​** | **Status​** | **Start** | **End** |
| **Coffee**  |  |  |  |  |  |  |
| **IP Pathfinder (WS2)** | **Update** | **Y** | **AS** | **Open** | **9.30** | **10.00** |
| **Medicines Value** | **Discussion** | **Y** | **JH** | **Open** | **10.00** | **10.30** |
| **Welcome, Introductions & Apologies** | **Standing Item** | **N** | **JP** | **Open** | **10.30** | **10.35** |
| **Declarations of Interest** | **Standing item** | **N** | **JP** | **Open** | **10.35** | **10.40** |
| **Approval of Minutes** | **Standing item** | **Separate document** | **JP** | **Open** | **10.40** | **10.45** |
| **Action Log Update** | **Standing item** | **Separate document** | **JP** | **Open** | **10.45** | **11.00** |
| **Coffee Break – 15 mins** |  |  |  |  | **11.00** | **11.15** |
| **Pharmacy First (WS3)** | **Update**  | **Y** | **LK**  | **Open** | **11.15** | **11.30** |
| **Pharmacy Engagement** | **Update** | **Y** | **LG** | **Open** | **11.30** | **11.50** |
| **Website – LPC Area (WS4)** | **Demo** | **Y** | **LG/AKu** | **Open** | **11.50** | **12.05** |
| **Foundation Trainees & Oriel** | **Discussion** | **Y** | **LK** | **Open** | **12.05** | **12.25** |
| **PC and ICB Engagement (WS1)**  | **Update**  | **Y** | **LK** | **Open** | **12.25** | **12.45** |
| **Lunch – 40 mins** |  |  |  |  | **12.45** | **13.25** |
| **Update on Workplan and KPIs** | **Governance** | **Y** | **JP** | **Open** | **13.25** | **13.40** |
| **H&S Inspection**  | **Governance** | **Y** | **JP** | **Open** | **13.40** | **13.55** |
| **Team Achievements** | **Update** | **Y** | **Team** | **Open** | **13.55** | **14.10** |
| **National Vaccination Strategy** | **Discussion** | **Y** | **LK** | **Open** | **14.10** | **14.30** |
| **LPC Governance Documents** | **Discussion and Adoption** | **Y** | **JP** | **Open** | **14.30** | **15.00** |
| **Review of meeting** |  | **N** | **All** | **Open** | **15.00** | **15.10** |
| **Coffee Break – 20 mins** |  |  |  |  | **15.10** | **15.30** |
| **Closed Session** | **Discussion** | **Y** | **MoA/JP** | **Closed** | **15.30** | **16.45** |
| **Meeting Closes** |  |  |  |  | **16.45** |  |