

## Deadline Tracker September 2024

If you are part of a pharmacy group or multiple, please liaise with your area managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Pharmacy First Thresholds: Share your views</b>	Service income	<b>26th August 2024</b>	CPE are Community pharmacy owners to share views about increasing Pharmacy First thresholds, as well as the impact of GP action, ahead of the next full Community Pharmacy England Committee meeting in September.  Find our more and complete the survey <a href="#">here</a> .	
<b>August Bank Holiday Opening Times</b>	Contractual	<b>Act now</b>	A copy of pharmacies directed to open over the bank holiday weekend can be downloaded from the <a href="#">LPC website</a> .	
<b>NHS England Extend use of NBS for Flu Vac</b>	Contractual	<b>1<sup>st</sup> September 2024</b>	NHS England has announced that they are offering use of the National Booking System (NBS) to all pharmacies that provide the Flu vaccination Advanced service.  Pharmacies wishing to take up the offer are asked to complete their <a href="#">NBS flu form</a> by 1 <sup>st</sup> September 2024.  Find out <a href="#">more here</a> .	
<b>Save The Date – AGM &amp; SGM</b>		<b>18<sup>th</sup> Sept 2024</b>	Our joint Annual General Meeting (AGM) and Special General Meeting (SGM) will take place on Wednesday 18 <sup>th</sup> September at 7:30 pm. Further information about the event and to book your place, <a href="#">click here</a> .  You should have been sent an electronic link direct to your pharmacies' shared NHS mail account to cast your votes. This link will come from <a href="mailto:noreply@choicevoting.co.uk">noreply@choicevoting.co.uk</a>  This email may go into your spam/junk mail, so please check. Please cast your vote by 8:05PM Wednesday 18 <sup>th</sup> September 2024.	
<b>Pharmacy Profile Update</b>	Contractual	<b>30th September 2024</b>	Ensure your Directory of Services and NHS website profiles are up to date by updating your <a href="#">NHS Profile Manager</a> once each quarter.  The deadline for this quarter is 30 <sup>th</sup> September 2024.	
<b>Pharmacy First</b>	Service Income	<b>September 2024</b>	At the time of publication activity threshold for clinical pathway consultations for September 2024 increases to 20. This means you have to provide a minimum of 20 consultations that pass the gateway point to be eligible for the £1,000 monthly payment.  Access the new Pharmacy First Top Tips from VirtualOutcomes <a href="#">here</a> .	

			Access the new CPE Pharmacy First myth-busting <a href="#">here</a> .	
<b>Get ready for Flu</b>	Service Delivery	<b>Ongoing</b>	<p>Check the <a href="#">latest information</a> published by CPE to ensure you are ready to deliver the flu service:</p> <ul style="list-style-type: none"> <li>• <a href="#">Read the latest Flu Letter from the DHSC, PHE &amp; NHSE&amp;I</a></li> <li>• <a href="#">Service Specification &amp; PGD</a></li> </ul> <p><b>Please note</b> flu vaccinations for pregnant women only, will commence from Sunday 1st September 2024. The main flu and COVID-19 vaccination campaigns will both commence on Thursday 3rd October 2024. This start date reflects JCVI advice that the flu vaccine's effectiveness can wane over time in adults and so a later start date is preferable.</p>	
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<b>Drop-In Sessions</b>	Pharmacy Team Support	<b>Every Wednesday 1pm – 2pm – Every week</b>	<p>Something on your mind? Join our lunchtime weekly drop-in sessions with one of our experienced team members.</p> <p>We are here to support you – find out more <a href="#">here</a></p>	
<b>CPGM WhatsApp Community</b>	Service Delivery	<b>Ongoing</b>	<p>Please join our new streamlined WhatsApp Community for Greater Manchester for urgent updates, general announcements and information.</p> <p><a href="#">Please use the this link</a> to join the Community and optionally request to join your own Locality group.</p>	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>PharmOutcomes</b>	Act now	<b>Ongoing</b>	<p>Check PharmOutcomes a minimum of three times a day for referrals for the following services:</p> <ul style="list-style-type: none"> <li>▪ The Pharmacy First Service</li> <li>▪ The Discharge Medicines Service</li> <li>▪ The Hypertension Case Finding</li> <li>▪ The Contraception Service</li> <li>▪ The Smoking Cessation service</li> </ul>	
<b>NHS Mail</b>	Pharmacy IT	<b>Access regularly</b>	Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your	

			account being deleted. Further information is available <a href="#">here</a> .	
<b>Local Services</b>	Pharmacy income	<b>By the 5<sup>th</sup></b>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>VirtualOutcomes</b>	Workforce training	<b>Ongoing</b>	A new module will be released every month. Access <a href="#">here</a> .	

**If you require support:**

**Community Pharmacy Greater Manchester**

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Disclaimer: This guidance has been produced after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.