

Manchester PNA 2025-2028 Steering Group Terms of Reference

1. Purpose

To develop a PNA for Manchester HWB that fulfils the statutory requirements specified in 'The National Health Service (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013.

To identify and report any risk to the HWB that might jeopardise the successful completion of the above.

2. Chair

Strategic Medicines Optimisation Pharmacist- NHS GM, Manchester Locality.

3. Membership

Representatives from:

- Greater Manchester Integrated Care, Manchester Locality including:
 - Strategic Medicines Optimisation Pharmacist
 - Business Intelligence/Project Support Officer
- Manchester City Council
 - Assistant Director for Public Health, Department of Public Health
- NHS England
 - Senior Primary Care Manager, Optometry and Pharmacy
- Greater Manchester Local Pharmaceutical Committee (now named Community Pharmacy Greater Manchester) including:
 - Manchester Locality GMLPC representative
 - GMLPC Commissioned Service lead
- Communications and Engagement Team

4. Reporting

All outputs of the steering group will be approved via the Manchester Prescribing Group and reported to the Health and Wellbeing Board (HWB) via the HWB Lead.

5. Frequency of Meeting

It is envisaged that the group will 'meet' both virtually and in person as often as required to ensure successful completion of the PNA. The frequency will be decided within the first steering group meeting.

6. Responsibilities

NHS GM Manchester Locality Medicines Optimisation Team will lead the development of the PNA and may ask for support from all stakeholders during the process with regards to reviewing specific areas.

7. References

Department of Health and Social Care. October 2021. Pharmaceutical Needs Assessment: Information pack for local authority health and wellbeing boards. [online] available from: [www.gov.uk](https://www.gov.uk/government/publications/pharmaceutical-needs-assessment-information-pack-for-local-authority-health-and-wellbeing-boards) (accessed 21/02/2022)